



REMOTE LEARNING OFFER

Our response to COVID-19 and the resulting national lockdown was the increased implementation of remote learning, which enabled apprentices and learners on our traineeship programme to remain engaged with their learning.

We are committed to the development of all of our learners skills and knowledge, helping them to succeed in the world of work despite any COVID restrictions they may face.

We utilised Microsoft Teams to facilitate online group sessions and individual support and tuition. These sessions and support followed the planned timetable for learning activity, therefore the days and times assigned for this were maintained but delivered through a virtual rather than physical learning environment.

Our e-portfolio 'One File' already supported online learning, with the setting of assignments, assessments, provision of feedback and support complementing the face to face online sessions.

Where necessary, we loaned laptops to learners to enable them to continue access to their learning programmes and tutor support.

This activity successfully ensured learners remained engaged and progressed during the first national lockdown, to the extent that remote learning would remain part of our delivery arrangements going forward.

We have a duty to provide a safe learning environment to our learners and our Safeguarding arrangements extend to our remote learning.

The following principles guide our remote learning offer:

- Safeguarding learners and protecting them from harm, both on- and off-line, remains our key priority;
- Learners continue to work towards the planned curriculum;
- Tutors continue to deliver sessions and set learners work that develops learners practice and increases their knowledge and skills;
- Learners continue to receive feedback, with reviews between learners their employers and tutor continuing as scheduled however taking place remotely, if physical is not possible;

Our remote learning offer will continue to be implemented whenever an individual learner or group of learners need to self-isolate, or we are required to meet local or national restrictions relating to learners access to a physical learning environment. We will continue to ensure that our learners development of skills and knowledge remains a priority beyond COVID, delivering flexibly and adapting quickly to any future situation.